**Supervision Agreement for the PhD Program in Health Sciences**

**PhD Student**

Last name, first name: Birthday:

Last name, first name (Student)

**First reviewer**

Last name, first name: full academic title:

Last name, first name (First reviewer) academic title

This supervision agreement is based on the Doctoral Regulations of the Faculty of Health Sciences and Medicine SRL 546f and the associated guidelines.

This signed document confirms for the above-mentioned persons the supervision agreement according to § 3, number 3 of the PhD regulations within the framework of the doctorate and the associated doctoral studies in Health Sciences at the Faculty of Health Sciences and Medicine at the University of Lucerne.

1. **Information on the doctoral project**

Cumulative dissertation:  Yes  No

The doctoral candidate creates starting on       a dissertation on the topic (working title):

Working Title

Expected delivery of the work (Month/Year):

1. **Schedule & Project Plan (Annex I and II)**

For the above-mentioned PhD project, a time schedule has been drawn up, which is annexed to this agreement (Annex I). Usually, a project plan is drawn up for the above-mentioned doctoral project (Annex II, see § 1 number 2 of the guide to PhD regulations).

1. **Cancellation**

A dissolution of the agreement is possible at any time until the submission of the dissertation, if both parties agree. The Dean’s Office must be informed of this in written form. In cases of conflict, both parties have the option of asking the University of Lucerne's Ombudsperson’s Office to mediate. A unilateral termination of the support agreement is possible by giving serious reasons (e.g. non-fulfilment of agreed services after a reasonable period of improvement). The Dean’s Office must be informed of this in written form.

**Signatures**

Place: Date: Place: Date:

Place       Place

PhD Student First reviewer

**Annex I: Schedule**

The doctoral project must be designed in such a way that the doctorate can be completed within 3 to 4 years (max. 6 years). The supervisor and, if necessary, the Faculty will support the adherence to this schedule as much as possible. If there are any changes in the schedule, this will be reported in the annual report.

**A. Study achievements**

|  |  |
| --- | --- |
| **Study achievements – Requirements of the doctoral program** | |
| **1st and 2nd year** | Presentation of the dissertation concept in a colloquium of the Faculty of Health Sciences and Medicine |
|  | Attendance of a course with regard to content or methodology (see leaflet 1 Guide to PhD regulation) |
|  | Meet with supervisor and report on the progress of the dissertation to the Dean’s Office (from the 2nd year always on October 1st or April 1st each year) |
| **Between 2nd and 4th year** | Visit and present at an international conference |
| **3rd and 4th year** | Presentation of the dissertation progress in a colloquium of the Faculty of Health Sciences and Medicine (3rd year) |
|  | Interview with supervisor and report on the progress of the dissertation to the Dean’s Office (after 3 years) |
|  | Presentation of the dissertation progress in a colloquium of the Faculty of Health Sciences and Medicine. (4th year) |
|  | Application for the opening of the doctoral procedure |

**B. Planned milestones Dissertation project: first year** (must be filled in)

|  |  |
| --- | --- |
| **Meilensteine Dissertationsprojekt** | |
| **1st year** | 1st year: Milestones 1 |
| 1st year: Milestones 2 |
| 1st year: Milestones 3 |
| 1st year: Milestones 4 |
| 1st year: Milestones 5 |

**C. Planned milestones Dissertation project: additional years** (can be filled in)

|  |  |
| --- | --- |
| **Meilensteine Dissertationsprojekt** | |
| **2nd year** | 2nd year: Milestones 1 |
| 2nd year: Milestones 2 |
| 2nd year: Milestones 3 |
| 2nd year: Milestones 4 |
| 2nd year: Milestones 5 |
| **3rd year** | 3rd year Milestones 1 |
| 3rd year Milestones 2 |
| 3rd year Milestones 3 |
| 3rd year Milestones 4 |
| 3rd year Milestones 5 |
| **4th year** | 4th year Milestones 1 |
| 4th year Milestones 2 |
| 4th year Milestones 3 |
| 4th year Milestones 4 |
| 4th year Milestones 5 |

**D. Other, e.g. generic skills courses, university didactics, etc.**

|  |
| --- |
| **Others** |
| Others 1 |
| Others 2 |
| Others 3 |
| Others 4 |
| Others 5 |

**Annex II: Project Plan**

Content objective (overall project):

Content objective

**Subproject 1**

Title of the subproject Titel of the subproject 1

Research question/objective

Research question/objective 1

Methodical procedure

Methodical procedure 1

Publication schedule

Publication schedule 1

**Subproject 2**

Title of the subproject Title of the subproject 2

Research question/objective

Research question/objective 2

Methodical procedure

Methodical procedure 2

Publication schedule

Publication schedule 2

**Subproject 3**

Title of the subproject Title of the subproject 3

Research question/objective

Research question/objective 3

Methodical procedure

Methodical procedure 3

Publication schedule

Publication schedule 3

**Subproject 4 (if applicable)**

Title of the subproject Title of the subproject 4

Research question/objective

Research question/objective 4

Methodical procedure

Methodical procedure 4

Publication schedule

Publication schedule 4